

### Exhibition Proposals

The Humboldt and District Gallery is a community-based art gallery. With this mandate, we aim to show art works that tell the stories of the people and communities around Humboldt. We also aim to display high quality art exhibits to give the people of the Humboldt area access to a variety of mediums, styles and artists unavailable elsewhere in the community.

With these dual goals in mind, we encourage artists of many experience levels and mediums to submit applications to the Gallery for consideration. Artists with extensive experience exhibiting are as welcome to send in an exhibit proposal as those who have never shown in a gallery before. Maintaining the mix of established and new local artists is important to the Gallery, so if you feel your work may be of interest to us, please do submit a proposal. All submissions will be reviewed by our exhibit committee and offers of shows will be put forward in consultation with them. The Gallery is also in a position to assist those new to exhibiting with the process of mounting a show.

The Gallery is able to offer a range of spaces in which to exhibit works, many of which are flexible and able to accommodate a range of show types. A plan of the Gallery may be downloaded below. Based on the exhibit schedule, spaces within the Gallery will be offered to artists. Your offer of a show will include how large the space you are being offered is. Exhibition spaces are on the first and second floors of the Gallery.

As our exhibit schedule is now being scheduled into the 2019 year, please have patience with this process. Our next closing deadline for submissions is **June 30, 2017**. Please have all of your material to us by this date or your submission will have to wait until the next consultation meeting. Instructions on submitting a proposal can be downloaded below. If you have any questions or would simply like to establish contact, please do not hesitate to contact us at (306) 682-5226 or email us at [humboldt.museum@sasktel.net](mailto:humboldt.museum@sasktel.net).

**Submission Guidelines for Artists**

The Gallery's mandate includes exhibiting a variety of artists' styles and media. If you wish to exhibit your work in the Humboldt and District Gallery, please either contact us to discuss this possibility further or follow the procedure outlined below. Inquiries should be directed to:

Humboldt & District Gallery  
p: (306) 682-5226 ext 2  
visit.humboldtmuseum@sasktel.net

Works in any media will be considered for display, including but not limited to: paintings, photography, woodwork, textile work, ceramics, glass, metalwork, multi-media presentations, and mixed medium pieces. All works of art should be correctly labeled with the date or year it was produced.

For those who have not exhibited before, the Gallery will be in a position to assist with producing labels and introductory statements, as well as answering questions and providing guidance throughout the submission and exhibiting process. For all artists selected to show works, the Gallery will assist with installation, promotion and programming.

Please note that the Gallery exhibition schedule is now being planned into the 2019 year, so please make sure you include when the exhibit would be available in the upcoming years.

**Submission Requirements**

With the exception of 10 or more digital copies of images, all material must be submitted in hard copy. Digital copies, hand written or emailed submissions will not be accepted.

- 1) Cover letter
- 2) Exhibit proposal with title and proposed number of pieces
- 3) Availability dates
- 4) Artist statement
- 5) Current CV (no more than 3 pages in length)
- 6) Proposed printed image list (please number this list to correspond with the images on the CD or USB; include the title, medium, date of production and dimensions; also include the artist name if submitting images for a group exhibition; if the pieces have not yet been produced, please provide works that you feel support your application and are indicative of the work you intend to produce for this show)
- 7) 10 or more digital images of the works to be included in your show (CDs or USBs only)
- 8) Supporting material (2-3 recent reviews, articles, etc. no more than 3 pages in length) if applicable

**Note:** please include an up to date artist bio, CV and exhibition statement on the cd provided with your images.

***Send your submission to:****Humboldt & District Gallery**Box 2349**Humboldt, Sask.**S0K 2A0*

Please do not submit material in non-PC compatible formats.

Items must be in CD or USB formats - do not submit material on DVD, slides, compressed or zipped files. The Gallery will not accept any submission that requires the downloading of a viewer, plug-in or converter of any sort.

Clearly mark all materials with your name, including the CD or USB.

Please do not include a portfolio. If there is a publication available to accompany the exhibit, please also state this. If you have any specific installation or space requirements (multiple works that require buffer areas, pedestals for sculptural works or oversized works that will require extra people to install), please indicate those in your exhibit proposal.

Please take the time to make your presentation as clear as possible. Please only send images on CD or USB. Save them as tiffs or jpegs at a resolution of 72 dpi, with a maximum size of 1.5 MB and a maximum 1024 x 768 pixels, compatible with PCs. Make sure your images can be opened on a PC and that they correspond to your image list in a clear way.

Submissions are reviewed on a regular basis, so please be patient. All applications will be responded to.